



**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE**

Howard H. Baker Jr. United States Courthouse
800 Market Street, Suite 130
Knoxville, Tennessee 37902
(865) 545-4228
www.tned.uscourts.gov

LEANNA R. WILSON
Clerk of the Court

CHRIS FIELD
Chief Deputy Clerk

NOTICE

Pursuant to 28 U.S.C. § 2071(b), the Clerk of the Court hereby gives notice of and an opportunity for comment regarding the Court's proposal to amend Rule 2.3 and Rule 5 of its Electronic Case Filing Rules and Procedures. Additions are underlined, and deletions are struck through.

2. Definitions

- 2.1 "Electronic Filing System" means the Court's automated system for receipt, retention and retrieval of documents filed in electronic form.¹
- 2.2 "Filing Error" means an error in submission of a filing to the Electronic Filing System, *e.g.*, a filing with an incorrect case number, with an incorrect docket entry or with the wrong PDF file attached to a docket entry.
- 2.3 "E-Filer" means an ~~individual~~ attorney registered with the Public Access to Court Electronic Records ("PACER") system to whom the Court has granted access to the Court's Electronic Filing System for all permitted purposes.

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¹The system is part of the Next Generation of Case Management/Electronic Case Files ("CM/ECF") application developed for the federal judiciary by the Administrative Office of the United States Courts. "Electronic Filing System" does not include the electronic portal used by non-prisoner pro se litigants to submit selected documents to the Clerk's Office for filing.

5. Registration and Passwords

Only a registered E-Filer may electronically file documents with the Electronic Filing System.

Attorneys practicing before the Court, including those admitted *pro hac vice* and those authorized to represent the United States, shall, absent good cause shown, register as E-Filers of the Electronic Filing System.⁵ Registration to E-File shall occur through PACER and requires each registrant's name, address, telephone number, e-mail address, and a confirmation that the attorney is admitted to practice before the Court. By registering to E-File, E-Filers certify that they have read the Electronic Case Filing Rules and Procedures and will abide by them.

~~A party to an action who is not represented by an attorney may, with the Court's permission, register as an E-Filer solely for purposes of that action. Registration shall be in a form prescribed by the Clerk and require identification of the action as well as the party's name, address, telephone number and e-mail address. If, during the course of the proceeding, the party retains an attorney who is a registered E-Filer, the attorney shall, upon entering an appearance, advise the Clerk to terminate the party's E-Filer registration.~~

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Comments should be directed in writing to Leanna R. Wilson, Clerk of Court, by August 14, 2026, at the above address.

⁵ Prior versions of these Rules permitted a pro se party to an action to apply to the Court for permission to register as an E-Filer solely for the purposes of that action. The Court amended the Rules to allow only attorneys to register as E-Filers. Any pro se party to an action who was granted e-filing privileges for the purposes of that action prior to the amendment may maintain those privileges during the course of that action only. Otherwise, non-prisoner pro se parties may utilize the pro se filing portal (available at <https://www.tned.uscourts.gov/filing-without-attorney-pro-se>) to submit select documents electronically for filing.