

FEDERAL MEDIATION PROGRAM
UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE

MEDIATOR'S REPORT TO THE COURT

MEDIATOR: _____

CASE NAME & NUMBER:

Local Rule 16.4(m) requires that mediators file this report with the clerk in the division where the case is pending (Winchester case reports go to Chattanooga) within five (5) days of each mediation conference. Please answer the questions set out below and return this to the clerk's office in the proper division within that time. If several mediation conferences occur, provide the information requested to the clerk in letter form after the second and any subsequent conferences and within the same time frame.

1. Did all parties, party representatives and/or claims professionals meet the attendance authority to negotiate requirements of L.R. 16.4(l)?

_____ YES _____ NO*

2. Did the case settle?

_____ YES _____ NO

3. Is mediation to be conducted at a later date?

_____ YES _____ NO

4. Was mediation terminated without settlement?

_____ YES _____ NO

Signature of Certified Mediator

Date: _____

NOTE: A mediation conference which continues on the days following is considered one conference for purposes of this reporting requirement. Send in separate reports only when the conference is recessed for a week or more.

*If you answer "no," the clerk will forward a copy of this report to a Magistrate Judge not assigned to the case who will contact you to investigate the problem.