

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF TENNESSEE

**FEDERAL ARBITRATION PROGRAM**

APPLICATION TO BECOME AN APPROVED ARBITRATOR

NAME: \_\_\_\_\_

BPR NO: \_\_\_\_\_

FIRM NAME: (IF APPLICABLE) \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_

IN ORDER TO BE CERTIFIED AS AN ARBITRATOR IN THIS COURT, YOU MUST MEET THE FOLLOWING QUALIFICATIONS AND ALSO AGREE TO BE BOUND BY THE FOLLOWING:

- \* All arbitrators must be approved by the chief judge and must be listed on the roster of the American Arbitration Association, the Federal Mediation and Conciliation Service, a similar reputable arbitration service, or must be lawyers, licensed to practice in the State of Tennessee, and admitted to practice before the United States District Court for the Eastern District of Tennessee.
- \* All arbitrators, except those approved as non-lawyer arbitrators, must have practiced law at least five years.
- \* All arbitrators shall take the oath or affirmation described in 28 U.S.C. § 453 and shall complete any training required by the court.
- \* All arbitrators must agree that they will be available to conduct at least one arbitration per year without compensation.

- \* All arbitrators must commit to at least one year of service on the arbitration panel.
- \* All arbitrators must agree to comply with 28 U.S.C. §§ 654-658, the provisions of this Rule and of any Standing Order which may be entered in any Division of this court for purposes of implementing this Rule.
- \* All arbitrators must agree to provide to the court such biographical and other information as the court may require.
- \* All arbitrators must submit sufficient written proof of their qualifications to perform the duties of arbitrator to the Standing Committee on Arbitrator Approval. Proof of qualification can be based on formal training, experience, or some combination thereof.

YOUR APPLICATION WILL BE REVIEWED BY THE COURT'S STANDING COMMITTEE ON ARBITRATOR APPROVAL. MEMBERS OF THIS COMMITTEE THE PROGRAM ADMINISTRATOR, \_\_\_\_\_ AND \_\_\_\_\_ . YOU WILL BE NOTIFIED BY A COMMITTEE MEMBER OF ACTION TAKEN ON YOUR APPLICATION. UNLIKE THE COURT'S MEDIATION PROGRAM, THE COURT RESERVES THE RIGHT TO LIMIT THE SIZE OF ITS ARBITRATOR PANEL.

DATE ADMITTED TO PRACTICE BEFORE THE TENNESSEE SUPREME COURT: \_\_\_\_\_

DATE ADMITTED TO PRACTICE BEFORE THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF TENNESSEE: \_\_\_\_\_

NUMBER OF YEARS OF LAW PRACTICE (*this can include time spent clerking for a federal or state judge*): \_\_\_\_\_

Please set forth the training you have received which qualifies you for the Federal Arbitration Program (use attachments if appropriate):

---



---



---



---

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT THE INFORMATION STATED HEREIN BY ME IS TRUE AND CORRECT. I MEET ALL THE REQUIREMENTS TO BECOME A FEDERAL COURT ARBITRATOR AND I HEREBY AGREE TO COMPLY WITH THE PROVISIONS OF THE PROGRAM AS SET FORTH ABOVE.

---

SIGNATURE

DATE: \_\_\_\_\_

Return the completed form to:

Honorable William B. Mitchell Carter  
United States Magistrate Judge  
900 Georgia Avenue, Room 102  
Chattanooga TN 37402