

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE**

DATE: November 1, 2011

ANNOUNCEMENT: 2012-02

POSITION TITLE: Temporary Judicial Law Clerk

LOCATION: Greeneville, TN

SALARY: JSP \$57,408 - \$81,823*
This position is not eligible for benefits.

AVAILABLE: April 2012 for a 3-4 month term

CLOSING DATE: When filled

Position Overview

The judicial law clerk researches issues of law, drafts bench briefs and opinions, attends trials and other court proceedings, and acts as advisor, making recommendations based on the law, to the Honorable Ronnie Greer, United States District Judge. The caseload in the jurisdiction is heavy, and the types of cases presented are varied, often involving novel issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and other law clerks concerning legal and court-related issues.

Minimum Qualification Requirements

At the time of appointment, the applicant must be a law school graduate and must possess excellent research and writing skills, and PC proficiency in Windows and WordPerfect. Experience on the editorial board of law review, moot court, and/or publication of noteworthy article and high academic standing is preferred. Will consider any post-graduate legal experience as well. Bar membership is a benefit, but not a requirement.

Information for Applicants

Employment with the United States District Court offers benefits of experience with civil and criminal law at the federal court level, and an environment providing significant responsibility and challenge. Applicants should submit a cover letter, current resume with class rank, two letters of recommendation, and a writing sample to:

J. Ronnie Greer, U. S. District Judge
ATTN: Debbie Daugherty
220 West Depot Street, Suite 405
Greeneville, TN 37743

Deadline for Receipt of Applications

All resumes will be considered when received. Selected interviews will be scheduled until the position is filled. Due to the volume of applications usually received, receipt of individual applications will not be acknowledged.

All employees of the federal judiciary are “at will” employees in the Excepted Service. As such, employment may be terminated by either the employer or employee with or without cause. Judiciary employees are required to adhere to a code of conduct. Electronic Fund Transfer for direct deposit of net pay is mandatory.

**U. S. DISTRICT COURT IS AN EQUAL OPPORTUNITY EMPLOYER
AND VALUES DIVERSITY IN THE WORK PLACE**

* Starting salary commensurate with legal work experience and prior pay history.
Salary may be higher with previous experience as an elbow law clerk for a federal judge.
Applicants must be U.S. citizen or eligible to work in the United States and are subject to a background check.

Conditions of this announcement are subject to modification.