

# **CM/ECF Version 4.2**

## **A Guide to the New Features Available to Users**



United States District Court, Eastern District of Tennessee  
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CM/ECF Version 4.2

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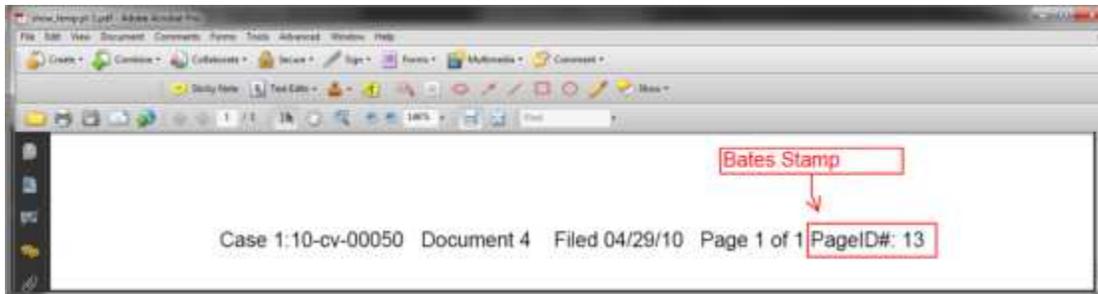
# Version 4.2 Enhancements & Changes

## “BATES STAMPING” the entire record

PageID numbering (“Bates Stamping”) has been developed in CM/ECF to provide a unique page number for every page of each document in a case record. The PageID numbers are sequenced in the order in which the documents are filed.

The new PageID numbering is in addition to:

- existing individual document pagination supplied by the document author
- the pagination created by the PDF Header functionality in CM/ECF



### Note

When documents are deleted from a case record by the Clerk’s Office, the Bates numbers of the remaining documents do not change.

### Uses

- It is no longer necessary to reference the document number in the case record, though you may. Instead, the PageID number may be used.
- Users can go directly to a document or specific page in a case:

### Docket Report Selection Criteria Screen

#### Docket Sheet

Case number

Filed  to

Entered

Documents  to

Go to Document  or PageID

**Include:**

- Parties and counsel
- Terminated parties
- List of member cases
- Restricted entries
- Sealed entries
- Links to Notices of Electronic Filing

**Document options:**

- Include headers when displaying PDF documents
- View multiple documents
- Create Record on Appeal
- Create Appendix

**Abridged docket report:**

- Create abridged docket report

**Format:**

- HTML (unpaginated)
- PDF (paginated)

Sort by

Make these options my default. Schedule this to run

## DOCKETING

### **Issue With Safari Browser**

When docketing an event that has a long list of selection items, if a user highlights a selection and then scrolls down using the arrow key, the screen does not follow the highlighted selection. The window remains static. However, if the user scrolls back up using the arrow key, the highlighted item will eventually come back into view. This is happening to both civil and criminal events. Using the scroll bar with the mouse works as expected.

## ELECTRONIC PUBLIC ACCESS FEE SCHEDULE REVISIONS

### **PACER**

Two modifications were made to PACER billing, as mandated by the Judicial Conference of the United States:

- Payment is now waived each quarter if the total charge is under \$10.00
- The fee for accessing a digital audio file now is \$2.40.

**Note:** The U.S. District Court for the Eastern District of Tennessee is not currently docketing audio files in CM/ECF.