

FEDERAL DEFENDER SERVICES OF EASTERN TENNESSEE, INCORPORATED

800 S. Gay Street, Suite 2400
Knoxville, Tennessee 37929-9714

Elizabeth B. Ford
Federal Community Defender

Telephone 865-637-7979
Fax 865-637-7999

October 28, 2016

The Court will be accepting applications for three year terms on the regular CJA panel and for two year terms on the training panel through the end of this year. If you are interested in either, please fill out the entire application form found on this website and return it to CJA_Panel_TNE@fd.org by December 31, 2016. Be sure to mark which panel you are applying for, either the regular panel or the training panel. (This is a fillable form, and it is requested that the form be typed. Illegible forms will not be considered.)

The regular panel is made up of private attorneys who are members in good standing of the federal bar of this district and who have demonstrated experience in, and knowledge of, the *Federal Rules of Criminal Procedure*, the *Federal Rules of Evidence*, and the *United States Sentencing Guidelines*. Other expectations, including mandatory CLE, may be found in the district's CJA Plan. http://www.tned.uscourts.gov/docs/cja_plan_2014.pdf

For attorneys interested in learning about federal criminal defense, mark *training panel* on the form. Training panel members have two years to complete the requirements of the program which may be found at <http://www.tned.uscourts.gov/cja.php> under *CJA Training Information and Documents*. Training panel members will, also, be assigned a mentor with whom to second chair a case.

Training panel and regular panel attorneys are required to complete 3 hours of relevant CLE each calendar year. All seminars offered by Federal Defender Services (FDSET), all seminars offered by the Training Branch of the Defender Services Office (DSO), and all webinars found at www.fd.org satisfy the requirement. Application must be made to the Panel Selection Committee for approval of other relevant seminars. Send the agenda for seminars not sponsored by FDSET or DSO to Sandy_Waggoner@fd.org, and it will be forwarded to the appropriate panel selection committee. Also, send Sandy a certificate of attendance for any DSO seminars and [fd.org](http://www.fd.org) webinars attended. Records of attendance at FDSET seminars will be maintained by the FDSET office.

If you have any questions, please call Beth Ford at 865-637-7979.

Sincerely,
FEDERAL DEFENDER SERVICES
OF EASTERN TENNESSEE, INC.

By:



Elizabeth Ford, Federal Community Defender

Paula R. Voss Jonathan A. Moffatt Laura E. Davis Bobby E. Hutson Jr. Ben Sharp
Assistant Federal Defenders